



County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

October 14, 2009

To: All Department Heads

From: William T Fujioka
Chief Executive Officer

A handwritten signature in blue ink, appearing to read "W. T. Fujioka", is written over the printed name of the Chief Executive Officer.

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

**COUNTY OF LOS ANGELES RISK MANAGEMENT INFORMATION SYSTEM
TORT LIABILITY DATA**

In order to provide liability loss performance data and assist County of Los Angeles departments in developing risk management strategies, we are pleased to inform you the Chief Executive Office (CEO) has implemented a program to provide departments with tort claim and litigation data maintained in the County's Risk Management Information System (RMIS). The CEO and County Counsel have established a process to electronically transmit RMIS data utilizing the Cognos application. By October 30, 2009, all departments will begin receiving this RMIS data.

Per County Counsel, the tort claim and litigation reports provided through the Cognos application are protected by the attorney/client and attorney work privilege, and are only to be shared with department staff performing risk management functions. The reports should be treated as attorney/client work product.

If you have any questions or need additional information, please call me, or your staff may contact Rocky A. Armfield, County Risk Manager, at (213) 351-5346.

WTF:ES
RAA:JS:RM:sg

K:\Letters to Department Heads, word\10.14.09 COLA RMIS Tort Liability Data.doc

"To Enrich Lives Through Effective And Caring Service"

**Please Conserve Paper – This Document and Copies are Two-Sided
Intra-County Correspondence Sent Electronically Only**